

## **Documents or evidence for shareholder entitled to attend the meeting**

The policy of the Board of The Stock Exchange of Thailand, dated 19<sup>th</sup> February, 1999, relating to good practices for holding of a shareholders' meeting, aims to establish guidelines for listed companies to follow. This will create confidence to shareholders, investors and all relevant parties. Accordingly, the Company believes that an inspection of documents or evidence showing an identity of the shareholder or a representative of the shareholder entitled to attend the meeting which should be observed by the shareholders, would improve transparency, be fair and provide benefits to the shareholders. However, the Company reserves the right to waive any of these requirements for some of the shareholders on a case by case basis, at the Company's sole discretion.

### **1. Natural person**

#### ***1.1 Thai nationality***

- (a) identification card of the shareholder (personal I.D. or identification card of government officer or identification card of state enterprise officer or driving license), and if the shareholder has changed the name or last name, the evidence of the name change must also be presented; or
- (b) in case of proxy, identification card of the shareholder and identification card or passport (in case of a foreigner) of the proxy.

#### ***1.2 Non-Thai nationality***

- (a) passport of the shareholder; or
- (b) in case of proxy, passport of the shareholder and identification card or passport (in case of a foreigner) of the proxy.

### **2. Juristic person**

#### ***2.1 Juristic person registered in Thailand***

- (a) corporate affidavit, issued within 30 days by Department of Business Development, Ministry of Commerce; and
- (b) Identification card or passport (in case of a foreigner) of the authorized director(s) who sign(s) the proxy form including identification card or passport (in case of a foreigner) of the proxy.

#### ***2.2 Juristic person registered outside of Thailand***

- (a) corporate affidavit; and
- (b) Identification card or passport (in case of a foreigner) of the authorized director(s) who sign(s) the proxy form including identification card or passport (in case of a foreigner) of the proxy.

A copy of the documents must be certified true copy. In case of any documents or evidence produced or executed outside of Thailand, such documents or evidence should be notarized by a notary public.

For original documents prepared in any language, other than the English language, an English translation is needed and must be submitted together with the original documents. The shareholder or the authorized director(s) must also certify that translation as a true and correct one.

A shareholder or a proxy holder may register and submit the required documents or evidence for inspection at the meeting from 12.30 - 14.30 hours on April 29<sup>th</sup>, 2016.

### **Remark**

If any shareholder cannot attend the Annual General Shareholders' Meeting 2015, the shareholder may grant the proxy to independent director of the Company to act as proxy holder to attend and vote on his/her behalf by sending the entire set of duly completed proxy form together with the evidence showing your identity to;

**The Company Secretary**  
**BGT Corporation Public Company Limited**  
**At no. 188 Suwinthawong Road,**  
**Minburi, Minburi, Bangkok 10510**  
**Tel. +66 2540 2888**  
**Fax. +66 2540 1953**